

Southern Wiltshire Area Board

AGENDA

Place: Pitton Village Hall, Whitehill, Pitton, Salisbury, SP5 1DJ
Date: Thursday 27 September 2012
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

Wiltshire Councillors

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| Richard Britton - (Chairman) | Alderbury and Whiteparish |
| Chris Devine | Winterslow |
| Julian Johnson | Downton and Ebbel Valley |
| Ian McLennan | Laverstock, Ford and Old Sarum |
| Leo Randall – (Vice-Chairman) | Redlynch and Landford |

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) tom.bray@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Items to be considered

Time

1 Welcome and Introductions

7.00pm

2 Apologies

3 Minutes (Pages 3 - 16)

To approve and sign as a correct record the minutes of the previous meeting held on Thursday 26 July 2012.

4 Declarations of Interest

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.


5 Chairman's Announcements

7.05pm

To receive Chairman's Announcements.

6 Current Consultations

To note the attached information on the following current consultations:

| Consultation | Closing Date | More information |
|--|-------------------|--|
| Housing improvement survey | 28 September 2012 | <p>Wiltshire Council has changed the way it uses the money it gets from council house rents, this means that over the next five years an extra £18 million will be available to improve council homes and the surrounding areas.</p> <p>The council is creating a maintenance and repairs plan and we are asking council house tenants to complete this questionnaire, your feedback will help us to make sure that we are focusing on the most important areas.</p> <p>For further information please contact the housing team the on 01722 434482 or email: hsgmail@wiltshire.gov.uk</p> |
| Street lighting savings consultation | 30 September 2012 | <p>Wiltshire Council has over 40,000 streetlights. Most of these are on all night whether they are needed or not.</p> <p>The council needs to reduce its carbon footprint by reducing energy usage. Rising energy costs, carbon tax and budget restraints make it necessary to change the way we light our streets.</p> <p>The council is seeking views on reducing its carbon footprint by energy usage on street lighting and on light pollution.</p> <p>Read more about the  Street Lighting Savings</p> |

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| | | <p>Consultation 124kb</p> <p>You can complete the consultation online Or e-mail them to: streetlighting@wiltshire.gov.uk</p> |
| <p>Cultural Strategy consultation</p> | <p>14 October 2012</p> | <p>The purpose of this document is to consult on the drafting of a cultural strategy for Wiltshire. The cultural sector is diverse and vibrant; including community and voluntary groups, local, national and international charities as well as commercial operations and private individuals. The cultural strategy will ensure that every part of the cultural sector works together so that energy and resources are focused upon shared objectives and transformational actions that deliver real benefits for the communities of Wiltshire.</p> <p>For more details please contact arts@wiltshire.gov.uk</p> |
| <p>Wiltshire carers strategy 2012 - 2014 252kb</p> | <p>23 October 2012</p> | <p>The Wiltshire Carers Action Group is the strategic planning group for the development of new and existing services that support unpaid carers in Wiltshire. The Carers Strategy for the county has just been refreshed and we would welcome your comments on the document which will inform the carers action plan 143kb carers action plan in the autumn of 2012.</p> <p>For more details please contact vcs@wiltshire.gov.uk</p> |
| <p>Proposed council tax support scheme</p> | <p>30 October 2012</p> | <p>From April 2013, the government is stopping the national council tax benefit scheme and asking councils to introduce new locally-run discount schemes to support council taxpayers on low incomes.</p> <p>Whether you are a current council tax benefit claimant or not, this consultation is your opportunity to help the council develop its local Council Tax Support scheme.</p> <p>There are some tough decisions to be made as we cannot provide everyone with the same level of support in the future as we would like to. We want to know your views so that we can decide how we use the limited resources available to us.</p> <p>For more details please contact customerservices@wiltshire.gov.uk</p> |

7 **Wiltshire Council Items for Information (Pages 17 - 26)**

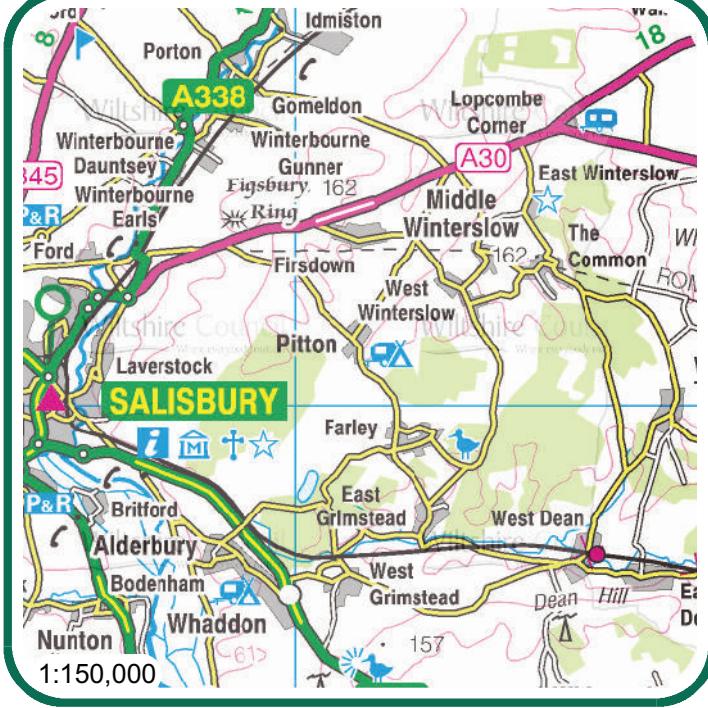
To note the following attachments for information:

- a) Wiltshire Council – State of the Environment Report
- b) Wiltshire Council – Barrier Busting
- c) Wiltshire Council – Wiltshire & Swindon Local Nature Partnership

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| 8 | <p>Our Community Area (<i>Pages 27 - 34</i>)</p> <p>Reports and updates of interest across the Area; statements and questions on any topic relevant to the area as a whole.</p> <p>Written Updates attached are:</p> <ul style="list-style-type: none"> • Fire & Rescue Service • NHS • Southern Wiltshire Issues System <p>Any other verbal updates or comments.</p> | 7.10pm |
| 9 | <p>Community Safety - Area Board Theme for 2012/13 (<i>Pages 35 - 38</i>)</p> <p>To receive information on the following:</p> <ul style="list-style-type: none"> • Community Safety - Police & Crime Commissioner • Community Safety – Information from the Rural Crime Team • Update from the Neighbourhood Policing Team • Community Safety – Update on Community Safety pilot project in Downton | 7.15pm |
| 10 | <p>Housing Need and Review of Wiltshire's Housing Allocations system (<i>Pages 39 - 40</i>)</p> <p>A member of the Strategic Housing Team will deliver a presentation regarding the review of the current Housing Allocations System. A briefing paper is attached.</p> <p><i>Officer: Nicola Smith, Head of Strategic Housing</i></p> | 8.00pm |
| 11 | <p>Footpaths - Area Board Theme for 2012/13(<i>Pages 41 - 42</i>)</p> <p>To receive an update on this Area Board Theme.</p> <p><i>Officer: Tom Bray, Community Area Manager</i></p> | 8.30pm |
| 12 | <p>Community Area Transport Group(<i>Pages 43 - 44</i>)</p> <p>To receive an update from the Community Area Transport Group (CATG) and to consider recommendations for funding projects from the 2012/13 CATG budget.</p> <p><i>Officer: Tom Bray, Community Area Manager</i></p> | 8.35pm |

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| 13 | <p>Youth Initiatives Funding Proposals (<i>Pages 45 - 46</i>)</p> <p>The Board will consider the proposals for the allocation of the £4,109 Youth Initiative Funding for 2012/13.</p> <p><i>Officer: Tom Bray, Community Area Manager</i></p> | 8.40pm |
| 14 | <p>Community Area Grants (<i>Pages 47 - 62</i>)</p> <p>The Board will consider applications for funding from the Community Area Grant Scheme.</p> <p><i>Officer: Tom Bray, Community Area Manager</i></p> | 8.50pm |
| 15 | <p>Evaluation and Close (<i>Pages 63 - 64</i>)</p> <p>A copy of the Forward Plan is attached for information.</p> | 9.00pm |

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| <p>Future Meeting Dates</p> <p>Thursday, 29 November 2012 7.00pm Trafalgar School, Downton</p> <p>Thursday, 31 January 2013 7.00pm Winterslow Village Hall</p> |
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Pitton Village Hall
White Hill
Pitton
Wiltshire
SP5 1DY



 Where everybody matters



MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Alderbury Village Hall, Rectory Road, Alderbury, SP5 3AD
Date: 26 July 2012
Start Time: 7.00 pm
Finish Time: 9.02 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan, Cllr Christopher Devine and Cllr Julian Johnson

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Area Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Service Director - Waste Management Services
Maxine Gibson, Principal Education Welfare Officer

Town and Parish Councillors

Alderbury Parish Council – A Newbury & L Whetton
Clarendon Park Parish Council – K Roger
Downton Parish Council – S Barnhurst – Davies, J Brown, B Cornish, S Lacey,
J Whitmarsh & N Wilson
Firsdown Parish Council – M Bishop, B Edgely & M Villes
Laverstock and Ford Parish Council – R Champion, D Hayes & V McLennan
Pitton and Farley Parish Council – A Shaw
Redlynch Parish Council – C Morrison
Whiteparish Parish Council – L Palmer
Winterslow Parish Council – P Robinson

Partners

Wiltshire Police – Inspector Andy Noble & Salisbury Neighbourhood Sergeant, Jenny Bailey Hobbs

Wiltshire Fire and Rescue Service – David Dunford, Local Group Manager

Wiltshire Involvement Network – P Matthews (Chairman)

Total in attendance: 37

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
|------------------------|--|
| 1 | <p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board. Councillors and Officers sitting at the top table then introduced themselves.</p> |
| 2 | <p><u>Apologies</u></p> <p>There were none.</p> |
| 3 | <p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 7 June 2012, were agreed as a correct record and signed by the Chairman.</p> |
| 4 | <p><u>Declarations of Interest</u></p> <p>There were none.</p> <p>Councillor Ian McLennan noted that grant applicant the Woodfalls Band had previously taken part in one of the Tattoo performances which he organised, however this did not constitute an interest.</p> |
| 5 | <p><u>Chairman's Announcements</u></p> <p><u>Job Vacancy Boards</u> On Friday 6 July the Chairman had attended the opening of three Jobs Boards at Downton, Old Sarum and Alderbury. He was delighted to say that local jobs were being advertised and if only one local person was able to secure a job from this initiative, then it would be a good result.</p> <p><u>Social Media – Facebook Workshop</u> The Area Board had arranged a training session on Friday 3 August at the Bourne Hill Offices in Salisbury, from 2.00 – 4.30pm. This would be run by Wiltshire Council communications team and aimed at providing useful information on using facebook, to community groups in the southern Wiltshire community area.</p> |
| 6 | <p><u>Current Consultations</u></p> <p>The Board noted the current consultations listed in the agenda. To access information on all consultations currently open you can visit the consultation portal online at: http://consult.wiltshire.gov.uk/portal</p> |

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Report on issues facing the community as a whole

The Board noted the written updates attached to the agenda, in addition the following updates and comments were received:

Community Area Transport Group (CATG)

In addition to the written report in the agenda pack, Tom Bray noted that the next meeting of the group would be on 23 August.

Councillor McLennan requested that the planned gateway at Ford be installed before the major works to the Broken Cross bridge. He thought this would help control the speed of the traffic that might use the road during the works. Tom Bray agreed to take the matter to the CATG for consideration.

Action: Tom Bray

Police

In addition to the written report attached to the agenda, Inspector Andy Noble added that two local burglars had been charged following an increase in non dwelling burglaries in the area.

The first event of BLUEZ n ZUZ in Wilton was planned for September, these are social events for 12 to 16 year olds in a safe environment supported and staffed by local Police.

A recent altercation involving travellers at Old Sarum had been dealt with swiftly thanks to the assistance of a local land owner.

Local Resolution is a new way of dealing with low level crime and anti-social behaviour by putting victims at the heart of the service. Instead of court proceedings, justice is delivered by the offender in several ways, these could include: meeting and apologising to the victim, understanding how their actions made the victim feel, paying compensation and repairing damage caused.

There are some conditions attached these which include: the offender must admit to the offence, they must show some degree of remorse and must not be known to the police for any offence in the past.

Questions and comments:

There had been a rise in thefts from motor vehicles in and around the area, is this being tackled? Answer: There had been a spike in offences earlier in the year, however within the last couple of weeks, there had only been 6 reported offences within the wider Salisbury community area, which was a reduction from the expected average for that period of 9.

Wiltshire Fire & Rescue Service

In addition to the written update attached to the agenda, David Dunford, Local Group Manager added that the number of home safety checks carried out within the community area had tailed off, with only 2 being carried out in June. Freepost leaflets were circulated at the meeting for people to complete and return if they wished to register for a home safety check. A copy of the leaflet is attached to these minutes for information.

Wiltshire Community Bank – Wiltshire Council Update

Councillor Britton noted that there were a series of community banks across the county, the aim of these was to provide an alternative way of saving and borrowing money for people who did not have access to a conventional bank account. Also to stop people falling prey to loan sharks and money lenders who charged an extremely high level of interest to borrowers. More information can be found by clicking on the link: www.wiltshiremoney.org.uk

Youth Services - Update on recruitment process for Youth Development Coordinator, Maxine Gibson - Principal Education Welfare Officer

Following a temporary secondment of Tony Nye to the Westbury Community Area, the recruitment process had not been successful in finding a suitable candidate to fill the vacancy.

It was hoped that an assistant youth worker would be recruited to fill the vacant post until Tony Nye returned.

Southern Wiltshire Issues System

Tom Bray, Community Area Manager circulated a table of current issues logged on the online Issues System, to view the webpage, click on the link: http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Southern%20Wiltshire

Questions and Comments included:

- Had the hold up on the deployment of the SID been resolved? Answer: Yes the problem had been rectified and the SID had recently been deployed to Britford.
- There had been an incident where the battery in the SID had run down before the end of the two week period, had this been resolved? Answer: The issue had been passed to the relevant officer for consideration.
- Following his request at a previous meeting, Keith Rodger asked for the Board's support in requesting that the personal details of those objecting to planning applications could be kept anonymous when publishing details on the website. Answer: The Chairman noted that this was not really a matter for the Area Board. However, he would make further enquiries and report back to Mr Rodgers.

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| 8 | <p><u>Network Rail closure of A338 Broken Cross Bridge</u></p> <p>James Kelly of Network Rail delivered a presentation on the planned closure of the Broken Cross bridge on the A338 in Ford. The bridge would be closed between 27 October 2012 until 8 February 2013 to enable bridge replacement works to be undertaken.</p> <p>A pass system would be implemented which would allow single lane restricted access across the bridge to emergency services and other specific users such as buses, taxis and school runs.</p> <p>The new road layout would include two mini roundabouts, with 50mph approach speeds either side.</p> <p>During the construction of the western roundabout there would be a complete closure of the bridge for 3 weeks.</p> <p>Questions and comments were then received, these included:</p> <ul style="list-style-type: none"> • Why not just lower the floor under the bridge? <u>Answer:</u> Following a survey of bridges along this route, 68 were non compliant with current criteria, Broken Cross bridge is prone to flooding, so lowering the floor was not an option. • How much disruption to the train service will there be? <u>Answer:</u> There will be a 38 hour window of disruption between 3 November to 4 November when the bridge is demolished; no trains will be able to pass during this time. • There will be other instances when a pass is needed to gain access to the houses, such as delivery companies and visitors, how will this be administered? <u>Answer:</u> The pass system has been devised by Wiltshire Council, it is currently a work in progress, and further information will be available to those concerned in due course. • Has there been consultation with the emergency services? <u>Answer:</u> There has been consultation with all of the emergency services; it is thought that there would be an increase of 1 minute to their reaction times. • Cllr McLennan noted that there were three main local businesses, CB Skips, Boswells and Fieldfare Trailers who all required constant access, he asked that direct communication was undertaken with these businesses to ascertain their needs. |
| 9 | <p><u>Volunteering - Digital Literacy</u></p> <p>As Volunteering is one of the Southern Wiltshire Area Board themes for 2012/13, Jenny Wilcockson, Digital Literacy Coordinator had been invited to provide information on a Wiltshire Council project to raise awareness and to recruit volunteers to take part in providing IT assistance around the community to local individuals and groups.</p> |

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| | <p>The project aim is to recruit two types of volunteers, for the Southern Wiltshire Community Area the suggested requirement would be:</p> <ul style="list-style-type: none"> • 20 x Digital Champions – people who would provide one to one support to others to get online. • 2 x Local Volunteer Coordinators - responsible for helping register new learners, matching learners with Digital Champion volunteers and acting as a communication channel between these volunteers and the Wiltshire Online team. Volunteer Coordinators are also encouraged to support the Wiltshire Online staff with the recruitment of Digital Champions and the organisation of volunteer coffee mornings. <p>Jenny was keen to hear about existing local groups may benefit from some free IT assistance, such as coffee groups. Local knowledge would play a big part in the success of getting the project to work.</p> <p>Schools would also be approached to see if they could be involved by getting young people who were interested in IT to share their knowledge by providing assistance to others in their communities.</p> <p>For more information and to pre-register to receive IT assistance, go to the web page: http://www.wiltshire.gov.uk/wiltshireonline/</p> |
| 10 | <p><u>Community Safety</u></p> <p>A Lorry Watch update was circulated at the meeting and is attached to these minutes. Councillor Randall explained that if a village had a weight restriction running through it then Lorry Watch would be a good scheme to be involved in.</p> <p>Downton Parish Council would consider undertaking a pilot project to link up the watch schemes operating in the area to promote a joined up approach to community safety in the village. An update would be given at the next meeting.</p> |
| 11 | <p><u>Rights of Way - The Next Steps</u></p> <p>Landford parish councillor, John Martin read a report by the Landford Public Footpath Committee, a copy is attached to these minutes.</p> |
| 12 | <p><u>Community Area Grants</u></p> <p>The Area Board considered four applications for funding from the Community Area Grant Scheme. Applicants present were invited to speak in support of their application. After discussion Area Board members voted on each application in turn.</p> |

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| | <p><u>Decision</u> Odstock Parish Council was awarded £223 towards works to river bank at Jubilee Gardens.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2012/13, and demonstrates a direct link to the Community Plan 2010 – 15 as detailed in the officer’s report.</i></p> <p><u>Decision</u> The application by Pitton & Farley Parish Council for funding towards work on their community website was refused.</p> <p><i>Reason</i> <i>The Board felt that website maintenance should be funded by the parish council. The project does not demonstrate a link to the Community Plan 2010 – 15, as detailed in the officer’s report.</i></p> <p><u>Decision</u> Winterslow Village Hall Management Committee was awarded £5,000 towards the refurbishment of a new kitchen.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2012/13, and demonstrates a direct link to the Community Plan 2010 – 15 as detailed in the officer’s report.</i></p> <p><u>Decision</u> The application by Woodfalls Band was deferred until the next meeting.</p> <p><i>Reason</i> <i>The applicant was not available to answer questions at this meeting so will be invited to the next Board meeting on 27 September 2012.</i></p> |
| 13 | <p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> |
| <p><u>Attachments</u></p> | |

In order to see if you are eligible for a FREE Home Fire Safety Visit please complete the following details:

| | |
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| Name: | |
| Address: | |
| Postcode: | |
| Telephone Number: | |
| Mobile Number: | |
| Email Address: | |

Please help us to process your request quickly by answering the following questions:

Do you currently have a working smoke alarm? Yes No
 How many adults live at the property? _____
 Is anyone living in the property aged: 65 or Over 5 or Under
 Does anyone living at the property have any disabilities?
 Yes No Please state (optional) _____
 Have you ever had a full-time job? Yes No
 Is your property a:
 Thatched Mobile home House boat

Unfortunately we do not have the resources to visit every home. In some circumstances we will send an information pack containing detailed advice on how to carry out your home fire safety check and how to fit your own smoke detectors.



There are thousands of fires in the home every year that could have easily been prevented.
Wiltshire Fire & Rescue Service is here to offer advice and support through a home fire safety visit.

BUSINESS REPLY SERVICE
 Licence No. SN 1811

To return this card please fold in two with this side on the outside and post to the following address. No Stamp required as this is a FREEPOST service

Community Safety
 Wiltshire FRS
 Manor House
 Worton Road
 Potterne
 Devizes
 Wiltshire
 SN10 5PP

M Franklin
 R48 / R49
 R

or call: **0800 389 7849**
 or visit: **www.wiltshire.gov.uk**

Your Safety : Our Priority

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| Office use only | Agency ID | Date received by CS Central |
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| Report to | Southern Wiltshire Area Board |
| Date of Meeting | 26 July 2012 |
| Title of Report | Lorry Watch Update |

Lorry Watch Update:

- The Landford scheme is carried out in conjunction with a Speedwatch scheme there. Most vehicles reported seem to have access or have HQ premises in the Forest areas but letters of caution have been sent to those that do not. The fact that the restricted zone is a whole area would make it very difficult for prosecutions to occur so we are hoping the cautions are effective. They seem to be so far.
- The Laverstock scheme has been running for a year now and the co-ordinator feels things have improved greatly.
- A new scheme at West Grimstead will commence in August and I am doing the paperwork now.
- There is interest in a Lorry Watch scheme at Alderbury, where a Speedwatch scheme is currently operating.
- I now have Mark Stansby from Highways involved as advisor on these schemes.

Simon King

Senior Trading Standards Officer
Public Protection Service
The Council House
Bourne Hill
Salisbury
SP1 3UZ

Direct Line 01722 438075
simon.king@wiltshire.gov.uk

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Report by Mike Craddock, Leader of the Footpath Working Party

Landford Public Footpath Committee

The Committee dates from 1974, when a group of Landford residents, concerned about the condition of local footpaths, undertook a major programme of reconstruction, clearing and waymarking. The leader of this work was Michael Avery, who has remained active and interested in the footpath network until the present day.

The Constitution of the Committee was kept deliberately simple. It recognises the jurisdiction of the Parish Council, and the Chair may be appointed by the Council (in practice, Michael Avery has been the sole Chairman from 1974 to 2012, and a record to be proud of). The constitution provides for membership by one of the Landowners through whose properties the paths pass (never exercised), and sets out the functions of the Committee, and the essential officers to be appointed. A basic Bank Account holds the small funds.

The first edition of the Landford Footpath Guide was produced in 1979, written by Mike Avery and other members of the Committee, and the current edition (produced in 2011) is the 6th. In each edition the text has been updated, to recognise changes on the ground, but the original hand drawn illustrations have been retained. The current edition is the first to feature colour photographs on the cover. The booklet is sold in local shops and costs £2. Profits from its sale pay for the printing of the next edition, and for materials, such as paint for waymarking.

There could be benefits in sharing knowledge, particularly regarding paths that continue into adjoining parishes. For us, these are Redlynch and Whiteparish within Wiltshire, Melchet Park and Plaitford in Hampshire, and the New Forest forming our southern boundary. We would welcome information allowing us to include within our own guide a list of similar local guides and where they may be obtained.

The Committee organises an annual programme of inspecting and clearing the whole network of Landford Footpaths. Refreshing of Waymarking is also undertaken during the inspections. Reports are compiled detailing any problems encountered (beyond the normal ones of annual plant growth!), including any requests for help from the County Footpath Warden for such matters as broken stiles, major fallen trees and any other work beyond the scope of the members. The report is forwarded to the Parish Council, and to the Footpath Warden.

It should be noted that although the County is not responsible for the work of the Committee, volunteers are covered by Wiltshire Council's insurance. We advise the Warden at the beginning of the season of the programme of work to be undertaken. This insurance does not include Public Liability – which is why the Committee does not undertake the construction of stiles, bridges, etc, which are scheduled for work by the Footpath Warden.

The strength of the Committee has varied over the years, the work sometimes being undertaken by only two or three members. However, there are now more than a dozen volunteers, making it relatively easy to cover the annual programme. It should be noted that the Committee operates entirely independently of the Parish Council. This is partly an accident of history. A previous Chairman of the PC was not keen on Public Rights of Way, and led the PC of the day into total lack of interest in the work of the Footpath Committee. Accordingly, the Committee has just got on with the work. The current PC is interested and supportive – however it is important to note that no PC funds are employed, and the Committee is financially independent, but simply reports its work to the PC and the Warden. Some members of the PC choose to volunteer for the work, but in their private capacities – they are not there as representing the PC.

Mention the Ramblers Association.

Stress need for someone dedicated to keeping open our Rights of Way. 2017 deadline.

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Wiltshire Council Information – Item 7a

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| Subject: | Wiltshire and Swindon State of the Environment report 2012 |
| Officer Contact Details: | Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust - tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org |
| Weblink: | Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment |
| Further details available: | Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network. |

Summary of announcement:

The State of the Environment report is the first of its kind for Wiltshire and Swindon, published in May 2012 and funded by NHS Wiltshire and Wiltshire Council. It provides a strategic assessment of Wiltshire's environment and forms the basis of the JSA environment section.

The report gives an overview of facts and figures relating to a wide range of issues, including land use, wildlife, climate change, waste, air quality, water resources and the historic environment. It highlights key themes and trends over time and in relation to the South West and the UK as a whole.

More detailed data is available in a new environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

The report and website provide an environmental evidence base to inform policy and decision-making by local authorities and others, and will help to inform the development of the new Wiltshire and Swindon Local Nature Partnership (a separate briefing on this will be available from August onwards).

Detailed information about the state of the environment in each Community Area can be extracted from these resources. For example, maps are available on the website of environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

Wiltshire Council Information – Item 7b

| | |
|-----------------------------------|--|
| Subject: | Barrier Busting Proposals |
| Officer Contact Details: | David Bowater Programme Lead (Communities) David.Bowater@wiltshire.gov.uk Tel: 01225 713978 |
| Weblink: | http://barrierbusting.communities.gov.uk/ |
| Further details available: | http://barrierbusting.communities.gov.uk/ |

Summary of announcement:

Barrier Busting Proposals

Many people have great ideas about how they could make their neighbourhood a better place to live.

Volunteers, community groups and social enterprises of many kinds would like to play a bigger role in local life. But sometimes barriers get in the way. Red tape, rules and regulations stop people putting good ideas into action. Not only is this frustrating – it means that local people miss out.

The Government have a 'Barrier Busting Team' to help with this problem.

New rules have been put in place for the way in which 'Barrier Busting' proposals can be submitted to government by local authorities, under the Sustainable Communities Act.

The rules retain the requirement that Wiltshire Council consults its communities and reaches agreement on proposals before submitting them.

The new rules mean, however, that the Local Government Association (LGA) can ask the Secretary of State to look again at proposals submitted by local authorities that have been turned down.

Examples of previous proposals submitted can be found on the government's Barrier Busting Portal:

<http://barrierbusting.communities.gov.uk/>

Anyone can use the portal to submit proposals directly. However, asking Wiltshire Council to submit a proposal means that the LGA can choose to appeal the decision if they are unhappy with the result.

If you have a suggestion for a barrier busting proposal that you think Wiltshire Council should submit, please say why and email these to: David.Bowater@Wiltshire.gov.uk

Wiltshire Council Information – Item 7c

| | |
|-----------------------------------|---|
| Subject: | Wiltshire and Swindon Local Nature Partnership (LNP) |
| Officer Contact Details: | Zoe Pittaway, Wiltshire & Swindon LNP Coordinator, hosted at Wiltshire Wildlife Trust, Tel: 01380 725670 extension 279, Email: zoep@wiltshirewildlife.org |
| Weblink: | LNP website currently under development |
| Further details available: | Further details on LNPs can be found on Defra’s website: http://www.defra.gov.uk/environment/natural/whitepaper/local-nature-partnerships/ |

Summary of announcement:

Over the last 6 months the Local Nature Partnership (LNP) has been developing across Wiltshire and Swindon. LNPs were introduced by Government in June 2011 as a new mechanism to help improve the health of our local environment. Ultimately LNPs will aim to raise the profile of the natural environment and enhance partnership working, in particular supporting the environment sector to engage more effectively with the business, community and health sectors.

All developing LNPs across the Country were asked to submit an application to Defra by 6th June 2012 outlining how the new partnership would function and what the LNP would aim to achieve. The Wiltshire & Swindon LNP engaged with a wide diversity of stakeholders from a range of sectors via workshops, meetings and talks. All of the feedback and comments that we received were incorporated in to the development of the LNP to ensure we built a useful and dynamic partnership.

Over the last two months we have been waiting to hear if our application for LNP status has been successful and I am now pleased to announce that the Wiltshire & Swindon LNP has officially been recognised by the Secretary of State. The Wiltshire & Swindon LNP Board will be meeting for the first time in September 2012.

Please find attached a short information sheet outlining what an LNP is, why the partnership will be important and how the LNP will function. Most importantly we hope you will be keen to respond to the key questions that we have included in the information sheet.

We will continue to keep you updated on the progress of the LNP and look forward to hearing from you soon.

WILTSHIRE & SWINDON LOCAL NATURE PARTNERSHIP

Information sheet for Community Area Boards

A Steering Group formed in January 2012 with representation from Wiltshire Council, Swindon Borough Council, Wiltshire Wildlife Trust and the AONBs to guide the development of a Local Nature Partnership (LNP) in Wiltshire & Swindon. As of July 2012 the Wiltshire & Swindon LNP has been officially recognised as a LNP by Government.

This information sheet provides a brief update on the progress that has been made and invites contributions from interested parties in relation to the strategic direction and future work of the LNP.

What is a Local Nature Partnership?

- LNPs have been introduced by **Government** as a new mechanism for people and organisations to **work together** to **protect and restore our local environment** more effectively.
- LNPs will drive **positive change** for the **environment** in the **local area**, taking a **strategic approach** to manage the environment for the benefit of **nature, people and the economy**.
- Importantly LNPs will encourage a **wide range of partners** to **work together** from many different sectors, helping to **secure new funding** to **support joint projects** and initiatives.

Why is the LNP important?

The environment is often undervalued in today's economy, without a healthy environment we would not be able to function in our customary manner. The 'State of the Environment Report 2012 for Wiltshire and Swindon' presents worrying evidence of the decline in our local environment over recent decades and the unsustainable impact of our lifestyles. Here are just a few reasons why we need to act:

- There are many essential **ecosystem services** we all rely on such as: clean air and water, pollination services, flood protection and raw materials that regulate and maintain our planet. We need to understand the impact of human activity on these **ecosystem services** to ensure we not exploit them irreversibly.
- There is growing recognition that the environment is essential to our economy and social well-being, attractive environments encourage business investment and tourism.
- A healthy environment provides the underlying basis for healthier lifestyles; the local environment provides neighbourhoods with character and their own identity.

How will the Wiltshire & Swindon Local Nature Partnership function?

The aim of the LNP is to ensure that it adds value to on-going work and creates opportunities for better partnership working in the future. A new governance arrangement has been developed and the following structure has been proposed:

LNP wider partnership:

The **wider partnership** will comprise of a diversity of organisations, charities, businesses and individuals with an interest in securing a healthy local environment in Wiltshire & Swindon. An **annual forum** will be organised, providing the opportunity for partners to come together and discuss the priorities and actions

of the LNP and wider environment. A **LNP website** will also be launched and provide a means for people to be updated on the progress of the LNP.

LNP Working Groups:

Working Groups will be formed to assist with delivery of new projects and initiatives, the LNP will be keen to promote and support new working relationships especially between partners across the business, tourism, public health, community and environment sectors.

LNP Coordinator

An **LNP Coordinator** will be in place as a main point of contact and also to support the working groups and organise the annual forum. They will also be responsible for maintaining the website and assisting with securing funds for joint projects.

LNP Board

An **LNP Board** has been recruited and will provide a strong **strategic steer** for the LNP with **senior leaders** supporting the Board from a **range of sectors**. The Board will develop a long term Strategic Plan for the wider environment and seek new funding opportunities to support the objectives set out in the Strategic Plan.

Importantly the **LNP Board** will provide the opportunity for a diverse group of stakeholders to contribute towards **local decision making** relating to the natural environment, working closely with the local authorities, **Local Enterprise Partnership (LEPs)** and the newly forming **Health & Wellbeing Boards**.

HOW can Community Area Boards get involved?

We are at a very early stage of developing the partnership and there are many important environmental issues that the LNP needs to address. The LNP is being created to improve partnership working and would welcome the views and comments from local communities.

It is vital that community and voluntary groups are aware of the developing LNP and understand this new mechanism that will provide contacts, information, advice and support to help communities develop ideas/projects that support the local environment. We have outlined 6 key questions below that are based on the main objectives of the LNPs- please contact us with any comments as we welcome your feedback:

- **How should the LNP Partnership engage with groups/organisations outside of the environment sector?** *Such as local communities?*
- **How could the LNP support local communities more effectively?** *Providing support to develop sustainable neighbourhood plans, supporting local Green infrastructure developments?*
- **How should the LNP ensure that economic growth also supports the environment?** *Work with the Local Enterprise Partnership and local businesses to make them more aware of their impact on the environment, encouraging joint ventures?*
- **How should the LNP ensure future developments are environmentally sustainable?** *The LNP Board will give the environment a strategic voice, working closely with local authorities aiming to ensure developments incorporate environmentally sound outcomes*
- **How will the LNP encourage healthier living and promote high levels of well-being?** *E.g: The LNP will work with the health sector to raise awareness of the health benefits of actively engaging with the environment*

- **What evidence will the LNP rely on to make key decisions about the environment?** *How do we ensure the decisions we are taking on based on reliable and representative data for the local environment?*

If you would like to be kept updated on the progress of the LNP
or if you have any questions/ideas for partnership working please contact:

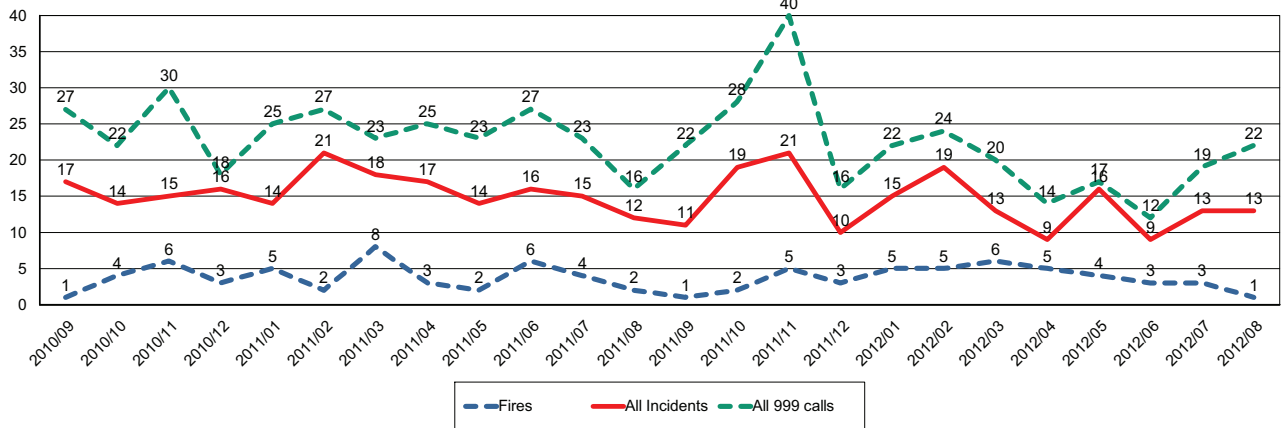
Zoe Pittaway, Wiltshire & Swindon LNP Coordinator,
ZoeP@wiltshirewildlife.org or 07584 528639



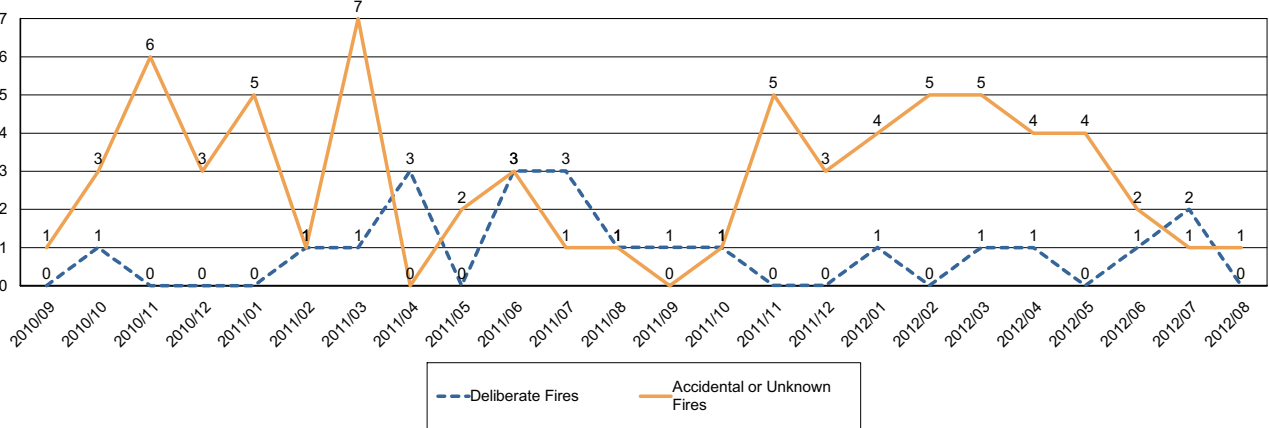
Report for Southern Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including August. It has been prepared using the latest information and is subject to change.

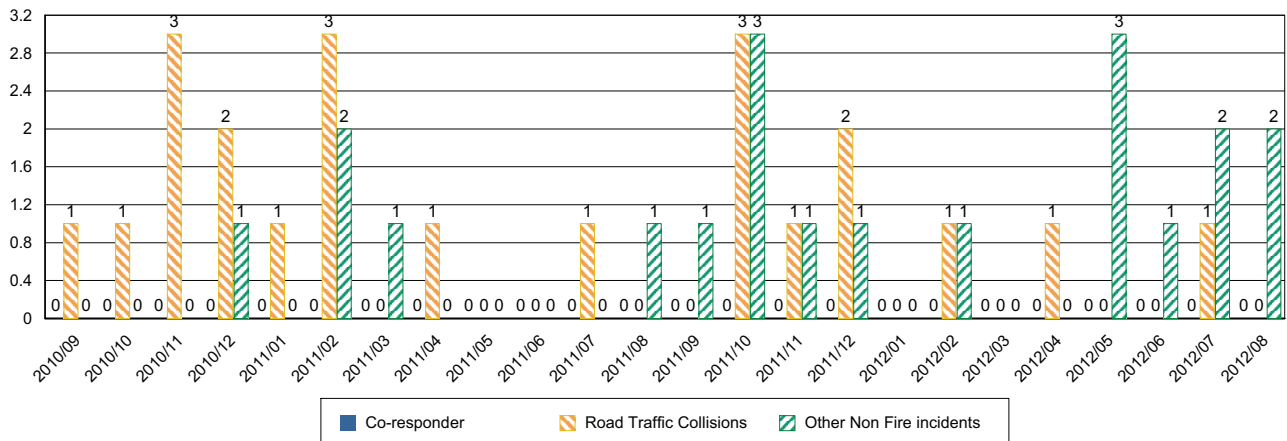
Incidents and Calls



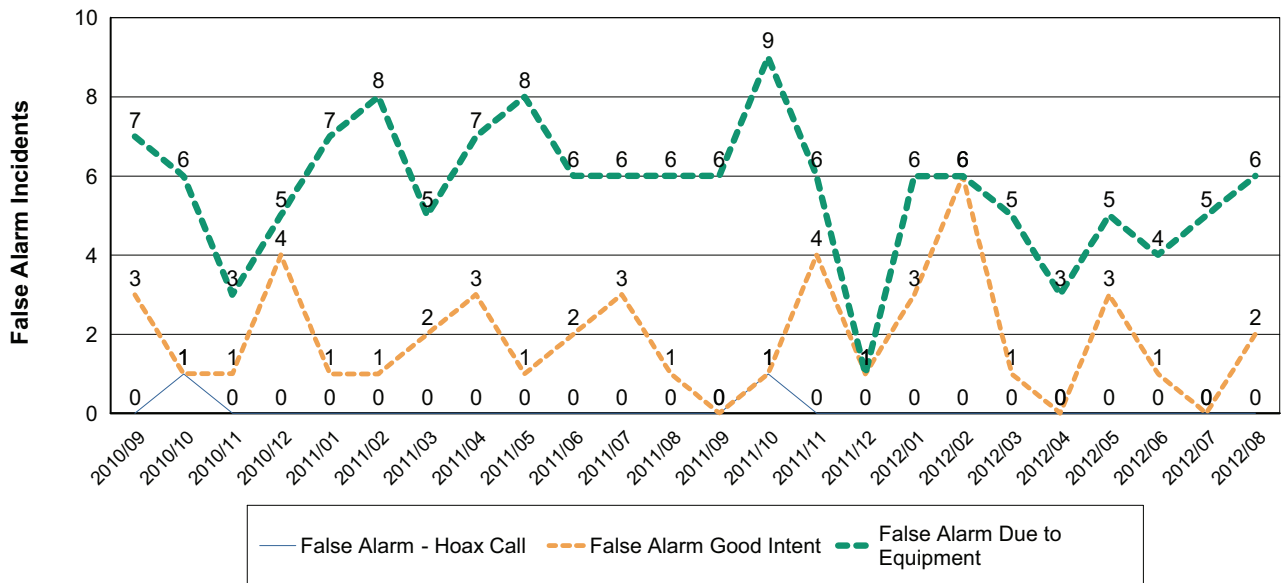
Fires by Cause



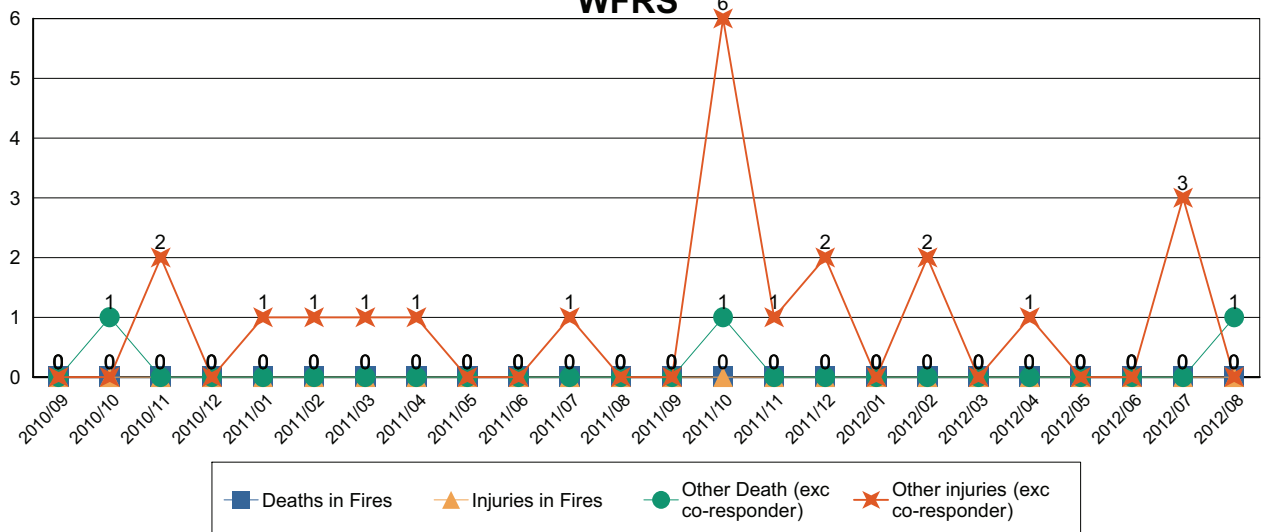
Non-Fire incidents attended by WFRS



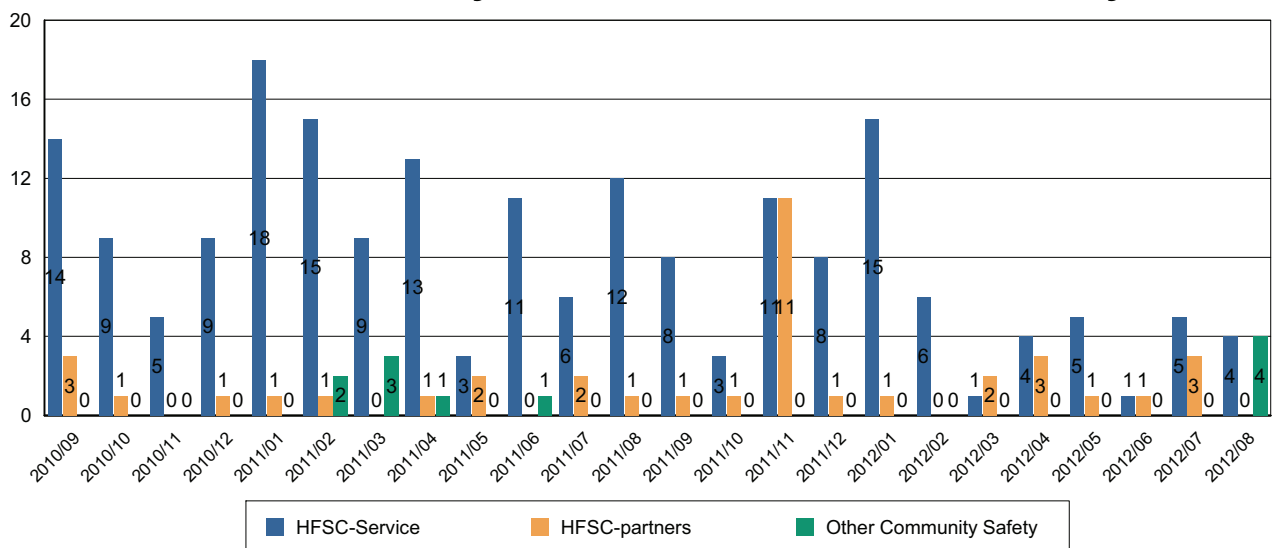
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

August 2012 update

Wiltshire's Clinical Commissioning Group (CCG), the new GP-led commissioning organisation which will be responsible for buying local health services in Wiltshire, continues to develop its commissioning arrangements before it applies for 'authorisation' status in November 2012.

The organisation will take up commissioning leadership from April 2013. The organisation has established its Clinical Governing Board, with 14 voting members (consisting of a Chairman, three GPs who will act as 'locality representatives', an additional three GPs, a registered nurse and a secondary care specialist doctor, one Chief Accountable Officer, one Chief Finance Officer, one practice manager and two lay members) and eight non-voting members: (three 'locality' directors, Wiltshire Council's Director of Social Services, the Director of Public Health for Wiltshire, one member of HealthWatch and two lay members).

The CCG is considering its staffing structure whilst developing those commissioning functions it intends to keep in house. It is estimated that the organisation will have around 70 staff members and it will hold responsibility for managing a budget of approximately £460m to support the commissioning of high quality health services in Wiltshire. Working closely with GPs and other clinicians, the CCG will lead on the development of plans and projects which help meet the NHS's required national savings target of £20 billion.

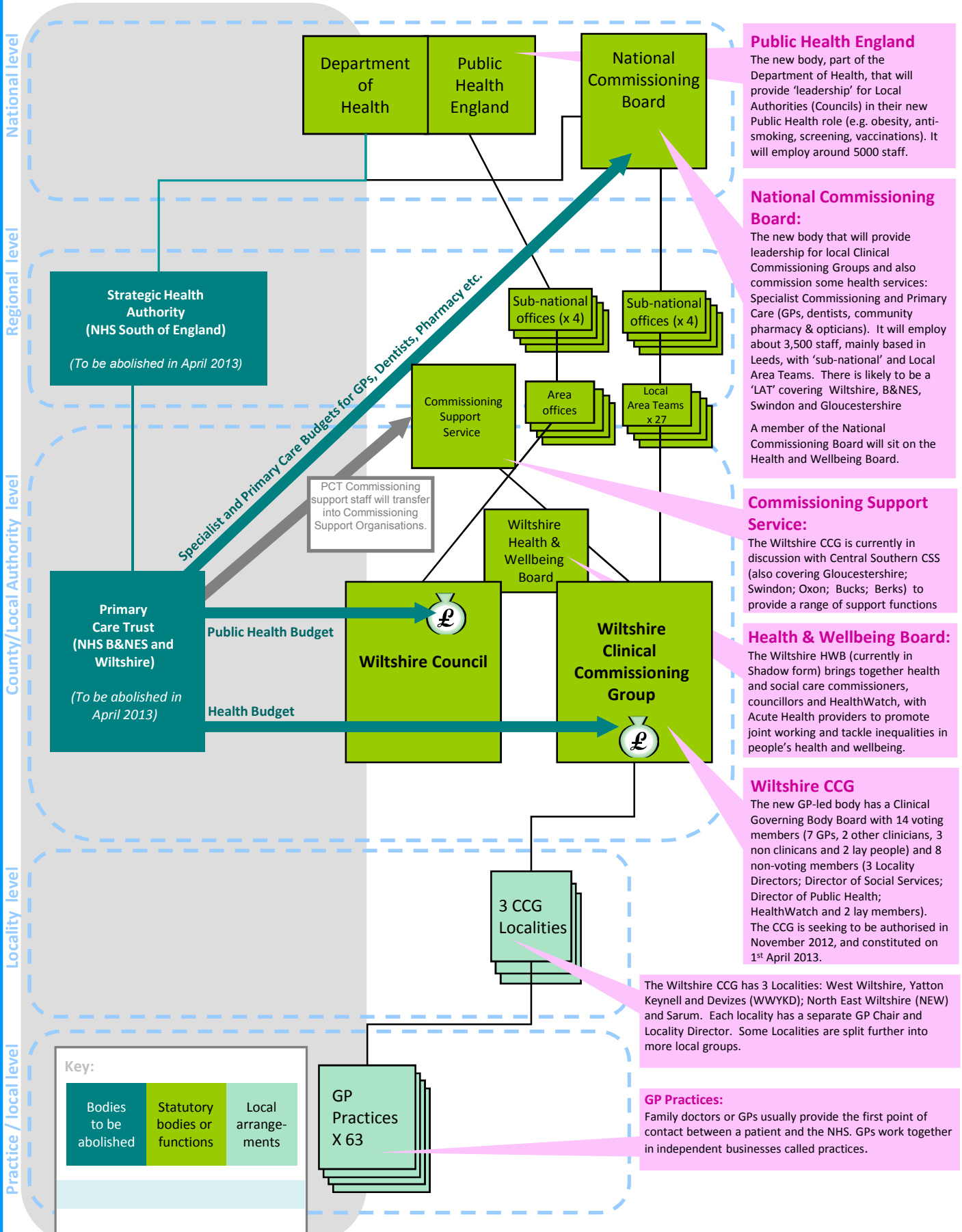
Wiltshire CCG will take up responsibility for commissioning in 'shadow' form from October 2012, with support from the existing Primary Care Trust staff.

The page overleaf shows an explanatory diagram of how primary health care will be commissioned from April 2013.

The NHS Reforms: *The old and the new*

The old ...

... and the new ...



Public Health England
The new body, part of the Department of Health, that will provide 'leadership' for Local Authorities (Councils) in their new Public Health role (e.g. obesity, anti-smoking, screening, vaccinations). It will employ around 5000 staff.

National Commissioning Board:
The new body that will provide leadership for local Clinical Commissioning Groups and also commission some health services: Specialist Commissioning and Primary Care (GPs, dentists, community pharmacy & opticians). It will employ about 3,500 staff, mainly based in Leeds, with 'sub-national' and Local Area Teams. There is likely to be a 'LAT' covering Wiltshire, B&NES, Swindon and Gloucestershire. A member of the National Commissioning Board will sit on the Health and Wellbeing Board.

Commissioning Support Service:
The Wiltshire CCG is currently in discussion with Central Southern CSS (also covering Gloucestershire; Swindon; Oxon; Bucks; Berks) to provide a range of support functions

Health & Wellbeing Board:
The Wiltshire HWB (currently in Shadow form) brings together health and social care commissioners, councillors and HealthWatch, with Acute Health providers to promote joint working and tackle inequalities in people's health and wellbeing.

Wiltshire CCG
The new GP-led body has a Clinical Governing Body Board with 14 voting members (7 GPs, 2 other clinicians, 3 non clinicians and 2 lay people) and 8 non-voting members (3 Locality Directors; Director of Social Services; Director of Public Health; HealthWatch and 2 lay members). The CCG is seeking to be authorised in November 2012, and constituted on 1st April 2013.

The Wiltshire CCG has 3 Localities: West Wiltshire, Yatton Keynell and Devizes (WWYKD); North East Wiltshire (NEW) and Sarum. Each locality has a separate GP Chair and Locality Director. Some Localities are split further into more local groups.

GP Practices:
Family doctors or GPs usually provide the first point of contact between a patient and the NHS. GPs work together in independent businesses called practices.

Key:

| | | |
|------------------------|-------------------------------|--------------------|
| Bodies to be abolished | Statutory bodies or functions | Local arrangements |
|------------------------|-------------------------------|--------------------|

GP Practices X 63

WILTSHIRE COUNCIL

ITEM 8

SOUTHERN WILTSHIRE AREA BOARD
(27 September 2012)

Your Local Issues

Purpose of the Report

To update the board on the issues **in progress** since the last meeting in July 2012.

Southern Wiltshire Area Board - Issues in progress

General

| ID | Category | Division | Summary of Issue | Update |
|------|---------------|------------|--|---|
| 1471 | Waste | Laverstock | Litter problems in Laverstock | PC to update |
| 1879 | Communities | Britford | Community Payback - Britford Memorial Hall | Work ongoing |
| 1905 | Highways | Laverstock | School traffic in Laverstock | CATG monitoring this issue |
| 1558 | Rights of Way | Firsdow | Increasing traffic on BOAT in Firsdow | PC in liaison with RoW officer |
| 2074 | Car Parking | West Dean | Parking around Dean railway station | PC to liaise with new yard owner re. potential lease for car park |

Highways

| ID | Category | Parish | Summary of Issue | September 2012 update |
|------|----------|----------------|---|---|
| 1338 | Highways | Grimstead | Pot-holes and road break up in Grimstead | Seeking funding from Major Maintenance Team. Awaiting update |
| 1836 | Highways | Coombe Bissett | Repair white metal railings in Coombe Bissett | PC to investigate painting the railings themselves. |
| 1877 | Highways | Redlynch | Curbside hole on Appletree Road | Need to keep monitoring situation |
| 1905 | Highways | Laverstock | School traffic in Laverstock | Cllr Ian McLennan(with CATG support) pursuing path between P&R on London Rd and School site |
| 1992 | Highways | Landford | HGVs in Landford | Awaiting update from PC on current problems and actions |
| 2182 | Highways | Redlynch | Poor road surface in School Road, Nomansland | Seeking funding from Major Maintenance Team Awaiting update |

| | | | | |
|------|----------|--------------------|---|---|
| 2193 | Highways | Pitton & Farley | Potholes at the junction of Church Road, Pitton | Seeking funding from Major Maintenance Team. Awaiting update |
| 2259 | Highways | Pitton & Farley | road subsidence on narrow bend Church Road, Farley | Seeking funding from Major Maintenance Team. Awaiting update |
| 2250 | Highways | Downton | Disabled parking bay remarking at Co Op Downton | Awaiting update from officers |
| 2251 | Highways | Redlynch | Road condition on Apple Tree Road | Need to keep monitoring this site. |
| 2277 | Highways | Laverstock | Queen Manor Road poor surface | Seeking funding from Major Maintenance Team. Awaiting update |
| 2379 | Highways | Laverstock | Capstone dislodged on Milford Bridge's parapet | Awaiting update from officers |
| 2413 | Highways | Redlynch | Hedging obscuring warning School sign on North Lane | Awaiting update from officers that this has been completed. Was going to be done by Parish Steward. |
| 2422 | Highways | Southern Wiltshire | SID not operational for 2 week period | CAM in liaison with team reviewing SID deployment |
| 2511 | Highways | Redlynch | South Lane, Nomansland, road deteriorated and dangerous | Seeking funding from Major Maintenance Team. Awaiting update |
| 2513 | Highways | Redlynch | Clearance of brook, Vicarage Rd, Lover | PC to liaise with landowner over clearance of Brook |

Updates for the above issues:

Full details on the issues are available online here:

www.wiltshire.gov.uk/southernwiltshireareaboard

You then click on **issue tracking**. If you would like to be sent hard copies of the issues and updates contact Tom Bray on tom.bray@wiltshire.gov.uk or 01722 434252.

Reporting an issue:

To report an issue go to www.wiltshire.gov.uk/southernwiltshireareaboard and click on "report an issue in your community now".

Report Author: Tom Bray – Community Area Manager

Tel No: 01722 434252

E-Mail: tom.bray@wiltshire.gov.uk

Police and Crime Commissioner Wiltshire



WPA
Wiltshire Police Authority

First Wiltshire Police and Crime Commissioner due to be elected in November

Introduction

The first ever Police and Crime Commissioner for the Wiltshire Police area will be elected by residents on Thursday 15 November 2012. The commissioner will be responsible for overseeing the Force on behalf of residents, replacing Wiltshire Police Authority (WPA).

Police and Crime Commissioners are being introduced in an effort to increase the public accountability of the police service. The Police Reform and Social Responsibility Act 2011 sets out how this will be achieved through the introduction of Police and Crime Commissioners in each force area of England and Wales.

Roles and responsibilities

The role of the Police and Crime Commissioner is to be the voice of the people and hold the police to account. This includes:

- Securing efficient and effective policing for Wiltshire and Swindon
- Setting a Police and Crime Plan
- Setting the budget and precept for policing
- Hiring and firing the Chief Constable
- Holding the Chief Constable to account
- Engaging with the public
- Commissioning community safety and criminal justice work with partners

Chief Constable remains responsible for operational matters

The Chief Constable will remain responsible for the direction and control of the police force and day-to-day operational matters. This includes:

- Discretion to investigate or ask for an investigation into crimes and individuals
- Decisions to balance competing operational needs under the framework of priorities and aims set by the PCC
- Operational decisions to reallocate resources to meet immediate demand
- Deciding on officers' specific duties and responsibilities to meet the aims set by the PCC

Transition from Wiltshire Police Authority to a Police and Crime Commissioner

Wiltshire Police and Wiltshire Police Authority are working to ensure the transition from a police authority to a Police and Crime Commissioners is as smooth as possible. This is being led by an internal Joint Strategic Board.

Wiltshire Police Authority and Wiltshire Police are making a number of changes to test procedures in readiness for when the Police and Crime Commissioner takes office. This includes briefing the WPA Chairman who will then account to a full authority meeting as would the Police and Crime Commissioner to the Police and Crime Panel.

Police and Crime Commissioner scrutiny

The Wiltshire Police and Crime Commissioner will be scrutinised by a Police and Crime Panel made up of Wiltshire Council and Swindon Borough Council councillors, plus two

independent members. The two councils are responsible for setting up and maintaining the panel. At the time of writing the panel was acting in a shadow capacity, with the appointment for two independent members imminent.

Working with partners

As well as a core policing role, Police and Crime Commissioners will have a remit to cut crime. They will have commissioning powers and funding to enable them to do this. From 2013-14 they will be able to commission work from any organisation they consider supports their community safety priorities.

Police and Crime Commissioners will work with a wide range of partners, from community safety and youth justice to health, safeguarding and civil contingencies. A Partnership Board for Wiltshire and Swindon has been established in anticipation of this role. Police and Crime Commissioners will also work with other Police and Crime Commissioners on cross border and national issues.

More information - you can read more about Police and Crime Commissioner on these websites:

Wiltshire Police Authority PCC section - www.wiltshire-pa.gov.uk/pcc

Home Office - www.homeoffice.gov.uk

Association of Police and Crime Commissioners - www.apccs.police.uk

Crime and Community Safety Briefing Paper
Southern Community Area Board
27th September 2012



1. Neighbourhood Policing

Team Sgt: PS Dean Garvin

Alderbury & Laverstock Beat: PC Henry Clissold PCSO Stephanie Dutton PCSO Rachel Gunn

Downton Beat: PC Matt Holland PCSO Luke Taylor

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

Work continues on Non Dwelling Burglary where an unusual spike of a dozen offences occurred in Laverstock. PS Dean Garvin and your local team quickly identified possible offenders, routes in & out and likely target premises. With the addition of some officers from Wilton & Salisbury, they put together a policing operation that caught four offenders red handed on the back paths of Laverstock. Property from half a dozen shed/garage burglaries and a car break in nearby was recovered and the individuals concerned remain on bail pending forensic results. The offenders are all local males from Salisbury, three adults and one child in care with links to theft and drug offences. The young person in care has been charged with Burglary at Laverstock Social Club and we have worked with partner agencies to secure his

NOT PROTECTIVELY MARKED/UNCLASSIFIED

relocation to a more suitable care placement in Staffordshire. Your team will be working on the peripheral intelligence arising from this activity in the coming months. I have sought the assistance of our Specialist Crime Directorate at Police HQ in disrupting an organised criminal linked to this local group arrested.

CRIME & DETECTIONS (Sept 2011 – August 2012) compared to previous year

| EU Southern Wiltshire | Crime | | | | Detections | |
|---|------------------------------|------------------------------|---------------|-------------|------------------------------|------------------------------|
| | September 2010 - August 2011 | September 2011 - August 2012 | Volume Change | % Change | September 2010 - August 2011 | September 2011 - August 2012 |
| Victim Based Crime | 638 | 667 | 29 | 5% | 10% | 14% |
| Domestic Burglary | 40 | 37 | -3 | -8% | 18% | 22% |
| Non Domestic Burglary | 118 | 128 | 10 | 8% | 4% | 4% |
| Vehicle Crime | 77 | 90 | 13 | 17% | 4% | 3% |
| Criminal Damage & Arson | 117 | 139 | 22 | 19% | 3% | 10% |
| Violence Against The Person | 83 | 83 | 0 | 0% | 41% | 60% |
| ASB Incidents (Year to Date) | 222 | 166 | -56 | -25% | | |
| <p align="center">Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Total Crime & Violence Against the Person in the previous 12 month period (August 2011 - July 2012)</p> <p><small>* Detections include both Sanction Detections and Local Resolution</small></p> | | | | | | |

Andrew Noble
Inspector
Salisbury & Southern Wiltshire Community Areas

Review of Wiltshire Council's Allocation Policy

Item 10

Area Board Briefing

The Housing Act 1996 Part VI (as amended by the Homelessness Act 2002 and Localism Act 2012) requires the Council to have a scheme which determines how allocations and nominations will be made. In Wiltshire we operate a Choice Based Lettings policy called Homes4Wiltshire which was adopted shortly before unitary.

The purpose of the Council's Choice Based Lettings Policy is to set out clear guidelines to ensure that affordable housing is allocated fairly and according to applicants' need for housing while at the same time taking into account effective management of the affordable housing stock across Wiltshire.

The Council holds a Housing Register of those wanting to be considered for affordable housing from which nominations are made. There were 17,088 applicants on the Housing Register at 1 April 2012, of which 7,626 had no identified housing need and would be considered as households who have a desire to move, but are currently suitably housed. We also have 5,174 who were identified as having a low need for re-housing, with only 213 households in our highest band. The Housing Register allows households to be considered for properties owned by over 32 housing providers. We would always encourage all housing providers to include all their properties in the Choice Based Lettings scheme whether they are subject to nomination rights or not.

The Council receives around 2,000 nominations a year. The majority of applicants on the Housing Register therefore will not be nominated or referred for a vacancy. It is important therefore that our policy is able to clearly identify those in the greatest housing need and minimises the level of time taken to assess applicants that are not going to receive active consideration for vacancies. This will free up time for the Council to offer a more comprehensive housing advice and options service to help applicants find housing.

Our allocations policy has 5 bands which are Platinum, Gold plus, Gold, Silver and Bronze. Applicants with the highest level of need are placed into Platinum and applicants with no housing need are placed into the bronze band.

Following the introduction of the Localism Act we now have the opportunity to review our allocations policy to consider some of the new freedoms that the act has introduced. Our policy must be framed so as to secure that 'reasonable preference' is given to certain categories of housing need. The reasonable preference categories include:-

- a) People who are homeless (within the meaning of Part 7)
- b) People who are owed a duty under s190(2) (homeless, priority need but intentionally homeless); s193(2) (full homelessness duty); s195(2) (threatened with homelessness and in priority need) or s192(3) (homeless but non priority)
- c) People occupying insanitary or overcrowded housing or otherwise living in unsatisfactory housing conditions

- d) People who need to move on medical or welfare grounds (including any grounds relating to a disability)
- e) People who need to move to a particular locality in the district of the authority, where failure to meet that need would cause hardship (to themselves or to others)

In adopting any new policy we must ensure that the following principles are applied:-

- Allocations should only be made to those who are eligible
- Every local authority must have an allocation scheme for determining priorities with clear procedures in allocating accommodation
- The scheme must include a choice of housing accommodation or the opportunity for the applicant to express preference about their housing accommodation
- The scheme should be framed so as to secure reasonable preference
- We must have regard to our Homeless Strategy and Strategic Tenancy Policy
- Before adopting a new scheme all housing providers should be consulted, allowing a reasonable opportunity to comment on the proposals
- We must not allocate housing accommodation except in accordance with our adopted allocation policy.

A full review of our allocations policy is required to discuss how Wiltshire would like to frame its allocation policy based on the new freedoms introduced. We are therefore engaging with area boards across Wiltshire and involving members at the start and during the whole review process.

For further information please contact Nicole Smith, Head of Strategic Housing.

Nicole.smith@wiltshire.gov.uk

01249 706567

SOUTHERN WILTSHIRE AREA BOARD
(27 September 2012)

Progress report: Rights of Way project

Purpose of the Report

To update the Area Board on the progress of this project.

Progress Report:

Following the Area Board's decision at its last meeting to back this project, a cross-parish meeting took place on August 7th where the development of this footpath project was discussed. In short, we are focusing on improving access to our footpaths by replacing around 80 old stiles with new kissing gates.

Number of gates:

Parishes and footpath groups were tasked with getting landowner consent for each of the sites suggested. So far we have written consent for approximately 38 kissing gates across the area. We are awaiting confirmation for another 41 gates.

A local supplier of wooden gates has been identified and they have started to make 5 gates that will be used in the New Forest National Park area. The first gate was installed on 17 September 2012 in Landford.

We have also made an order for the first batch of metal gates. These will be arriving the next few weeks.

Funding:

At the last meeting the Area Board set aside £8,000, Wiltshire Council's PIG scheme has confirmed £5,000, the New Forest National Park Authority has agreed to fund gates which are in, or which lead to, the New Forest and a number of Parish Councils have confirmed their financial contributions towards the project totalling £3175 and we are awaiting further confirmations.

Installing the gates – volunteer recruitment:

Our campaign to recruit volunteers is now underway. We have had about 8 people sign up online so far but we will need parishes to recruit people locally. Volunteers are urged to sign up online. The new website outlines the project in full and can be accessed here:

www.southernwiltshirewalks.weebly.com

We would like to recruit local tradesmen to help with the installations in return for some advertising in the walks publication. We will be working with the Ramblers who will assist with volunteer training.

Walks publication

At the cross-parish footpath meeting Susan Barnhurst-Davies from Downton agreed to take a lead role in this project. We will be discussing how to advance this project on Monday 17th September and will report at the meeting.

As discussed previously, the idea is to produce a series of walks (short and long) in our community area to promote walking and enjoying our countryside. The walks could link up to special places of interest and also local shops and pubs. The publication would also advertise the local businesses who installed kissing gates. It would be made available throughout the community area.

Report Author: Councillor Leo Randall & Tom Bray

Tel No: 01722 434252

E-Mail: tom.bray@wiltshire.gov.uk

WILTSHIRE COUNCIL

ITEM 12

SOUTHERN WILTSHIRE AREA BOARD
(27 September 2012)

Community Area Transport Group (CATG) Report

Purpose of the Report

1. To approve the recommended funding allocations agreed by the Community Area Transport Group on 21 August 2012.

Southern Wiltshire Area Board – Prioritised CATG schemes for 2012/13

The CATG met on 21st August 2012 to

| CATG submitted schemes for consideration | Parish | Update | Total cost of project | CATG allocation | PC allocation | Other funding |
|---|-------------------------------|--|-----------------------|-----------------|-----------------------------------|----------------|
| Projects confirmed by CATG & Area Board | | | | | | |
| 30MPH written on road through Ford Look at GATEWAYS into FORD | Laverstock & Ford | £1750 APPROVED BY AB – Gateway installed | £2,300 | £1750 | £250 | |
| Milford Mill Road –reduce speed and traffic, improved footway facilities over Milford Mill Bridge | Laverstock & Ford | £1000 APPROVED BY AB | £1,500 | £1000 | £500 requested from PC | |
| Projects agreed by CATG to be taken to Area Board for final approval | | | | | | |
| Footpath from Whaddon to Grimstead | Alderbury/Grimstead | Agreed by CATG | £10,000 | £3,176 | £3500 | £3,570 PIGS |
| Red surfacing at entrance to Whitparish on A27 | Whiteparish | Agreed by CATG | £3,000 | £2,500 | £500 | |
| Gateway improvements at entrance to village at A30 end of Firsdawn | Firsdawn | Agreed by CATG | £3,800 | £3,000 | £800 | |
| Gateway improvements and treatments to improve safety at junction at Homington (part of larger request to be added to list next year) | Coombe Bissett & Homington PC | Agreed by CATG | £2260 | £2,000 | £260 | |
| Signage to improve safety on Gunville Hill at Church | Winterslow | Agreed by CATG | £500 | £250 | £250 | |
| Issues to be kept on the list | | | | | | |
| School traffic in Laverstock | Laverstock & Ford | KEEP ON LIST | | | | |
| Road safety improvements through Homington (part 2 of project listed above) | Coombe Bissett & Homington PC | KEEP ON LIST | | | | |
| | | TOTAL | £23,360 | £13,676 | £5,310* £500 TBC | £3,570 |

Notes:

No further meetings planned unless required

Outstanding issues:

Laverstock & Ford PC are asked to contribute £500 towards the additional works at Milford Mill Road to footway. To be updated at the meeting.

Recommendations:

1. That the above table which sets out the CATG funding allocations be approved.

Report Author: Tom Bray – Community Area Manager

Tel No: 01722 434252

E-Mail: tom.bray@wiltshire.gov.uk

SOUTHERN WILTSHIRE AREA BOARD
(27 September 2012)

Youth Initiative Funding Proposal

Purpose of the Report

To propose that the Area Board youth money be allocated as part of a participatory budgeting event, where young people submit applications for the funding and decisions are made by young people who get the chance to vote at a special event.

How will it work?

In addition to its central fund the Area Board has a separate fund of £4,109 to spend on projects for young people.

This proposal seeks to involve young people in the development, decisions and implementation of projects in the community in order to encourage participation.

The deadline for applications will be 3 December. We would then hold an event in the Community Area for young people to take part in voting to determine which projects should be funded early in the New Year.

The criteria for funding would be as follows:

1. Complete the **online** form here: www.surveymonkey.com/s/TC5SFJH
2. The amount available is up to £1000 per bid.
3. The project should be linked to volunteering in some way (see **examples** below).
4. The applicants should be prepared to present their bid in front of an audience of young people.
5. The bid should benefit a number of young people.
6. The project should commence before April 2013.

Here are some possible examples:

- Tools/equipment to enable an club/activity to take place
- Training for young people to undertake activities in the community
- A film project to promote an issue or activity in the area
- Organised trips for disabled young people

Recommendation:

1. That the Area Board allocates its youth budget of £4,109 as outlined above.

Report Author: Tom Bray – Community Area Manager
Tel No: 01722 434252
E-Mail: tom.bray@wiltshire.gov.uk

Item 14

| | |
|------------------------|--------------------------------------|
| Report to | Southern Wiltshire Area Board |
| Date of Meeting | 27 September 2012 |
| Title of Report | Community Area Grants |

1. Purpose of the report:

To ask Councillors to consider 2 applications seeking 2012/13 Community Area Grant Funding:

| Application | Officer Recommendation |
|---|-------------------------------|
| Funding the purchase of a new instruments to improve stylistic variations - £2,016 Applicant: Woodfalls Band | Refuse |
| Loop system for Downton Memorial Hall - £998.40 Applicant: Downton Memorial Hall | Approve |

2. Key figures so far:

Available funds for 2012/13 – **£41,036**

- Amount awarded on 5 April 2012 - **£7,469**
- Amount awarded on 7 June 2012 - **£0**
- Amount awarded on 26 July 2012 - **£5,223 (Grants) & £8,000 (Footpath Theme)**

Amount left if all approved - **£17,539**

3. Main Considerations

- 3.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. There will be at least 2 more rounds of funding during 2012/13, including this meeting. The deadline for submitting applications to the Community Area Manager is about 4 weeks prior to the meeting. For the actual date see: www.wiltshire.gov.uk/southernwiltshireareaboard

4. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

5. Financial Implications

Awards must fall within the Area Boards budget allocated to the Southern Wiltshire Area Board. Grant applications totalling **£3,014** have been received for this meeting.

6. Legal Implications

- 6.1. There are no specific legal implications related to this report.

7. HR Implications

- 7.1. There are no specific HR implications related to this report.

8. Equality and Inclusion Implications

- 8.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

| | |
|---|--------|
| Funding the purchase of a new instruments to improve stylistic variations - £2,016 Applicant: Woodfalls Band | Refuse |
|---|--------|

Recommendation: Refuse

This grant was deferred at the previous meeting.

This application meets grant criteria 2012/13.

Application does not demonstrate a direct link to the Community Plan 2010 – 15.

This project is to part fund the costs of two new horns to improve the stylistic variations of the band.

The Area Board recognises the need to support local community arts and music groups however the community benefit from this project seems limited.

Clarification of local community benefit, in terms of potential for local band member development and how often the band plays locally at community functions would strengthen the community benefit of this project.

| | |
|---|--------------------|
| Loop system for Downton Memorial Hall – £998.40 Applicant: Downton Memorial Hall | Approve £998.40 |
|---|--------------------|

Officer recommendation: Approve £998.40

This application meets the grant criteria 2012/13.

The application demonstrates a link to the Community Plan 2010 -15 in that it enhances community facilities and improved access for people with hearing difficulties.

This project is to fund the cost of a hearing loop system for the hall so that more people can enjoy the activities, such as film shows, that take place at the hall.

The Parish Council supports this project and is also funding a new wireless microphone system for the hall.

The Area Board recognises the need to support and enhance local community facilities so that they are available for all.

| | |
|----------------------|--|
| Report Author | Tom Bray, Community Area Manager Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk |
|----------------------|--|



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))
Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

| | | | |
|-----------------------------|---|---------------|--|
| Name of organisation | Woodfalls Band | | |
| Contact name | | | |
| Contact address | | | |
| Contact number | | e-mail | |
| Organisation type | Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify | | |

2. Your project

| | | | |
|---|--|------------------------|-----------------------------|
| Project Title/Name | Stylistic Enhancement | | |
| What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | To purchase instruments to enhance the stylistic variations and expand on the repertoire and entertainment options for the band. | | |
| In which community area does your project take place? (Please give name – see section 3) | Woodfalls and South Wiltshire | | |
| I/we have discussed our project with the town/parish council? | Yes <input type="checkbox"/> | Date | No <input type="checkbox"/> |
| I/we have discussed our project with our Wiltshire councillor? | Yes <input checked="" type="checkbox"/> <input type="checkbox"/> | Date 1 May 2012 | No |

| | |
|--|--|
| Where will your project take place? | Woodfalls and surrounding districts. |
| When will your project take place? | 1 July 2012 |
| How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i> | The project will advance the stylistic and development opportunities for the band within the community. Events to benefit would include concerts, religious celebration, "Songs of Praise" and Remembrance. The band is also about to embark on a ground-breaking initiative to organise a Master Class with the renowned conductor Dr. Robert Childs. The Woodfalls Band has been successful in its bid to secure the services of Dr. Childs to train the band and steer its direction to ever higher goals. The Master Class by Dr. Childs is seen as an opportunity to introduce his ethos to local bands and musicians. It will be open to all local brass musicians particularly the young. This appeal is seen as key to the work which the band is undertaking within the community and Dr. Childs. |
| How many people will benefit from your project? | Countless members of the community. |
| How does your project demonstrate a direct link to the local community plan for your area (see www.wiltshire.gov.uk/areaboards) or priorities of your area board? Please provide a reference/page no. | |
| Any other information about your project. (Limited to a 1000 characters) As Wiltshire's premier brass band, the band enjoys a unique reputation within the community and throughout Wiltshire. The band was founded in 1874 and continues to go from strength to strength. The band is grateful for the support of Wiltshire Council for its promotion of the annual RBL Poppy Appeal concert in Salisbury City Hall through the donation of its facilities. It is most constructive and fulfilling to have the opportunity to link-up with Wiltshire Council to provide a unique cultural experience for our community. This project will further enhance the experience for all! | |
| To be completed ONLY where town/parish councils are making an application | |
| Is your project one which parish/town councils have powers to raise local taxes to fund? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Could your project be funded from your reserves? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>) | Yes <input type="checkbox"/> No <input type="checkbox"/> |

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

| | | | | |
|----------------------------------|------|---------------------------------|--------|--------------------------------|
| Over 50 years | Male | <input type="text" value="2"/> | Female | <input type="text" value="1"/> |
| 25 – 50 years | Male | <input type="text" value="26"/> | Female | 3 <input type="text"/> |
| Under 25 years | Male | <input type="text" value="11"/> | Female | <input type="text"/> |
| Disabled People | Male | <input type="text" value="0"/> | Female | <input type="text"/> |
| Black and Minority Ethnic people | Male | <input type="text" value="1"/> | Female | <input type="text"/> |

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
One off purchase

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The stylistic developments will be a tangible asset for all to see.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

| 4. Information relating to your last annual accounts (if applicable) | | | | |
|---|---------------|--|------------|---------------|
| Year ending: 2011 | | Month: Dec | Year: 2011 | |
| A - Total income: | | £61957.88 | | |
| B - Minus total expenditure: | | £59253.53 | | |
| Surplus/deficit for year: (A minus B) | | £2704.35 | | |
| Free reserves currently held (i.e. money not committed to other projects/operating costs) | | £2016 | | |
| 5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us. | | | | |
| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | | |
| | | | P/C | |
| Two new horns | £4,033 | Own fundraising/reserves | C | £2,016 |
| | £ | | | £ |
| | £ | Parish/town council | | £ |
| | £ | | | £ |
| | £ | Trusts/foundations | | £ |
| | £ | | | £ |
| | £ | In kind | | £ |
| | £ | | | £ |
| | £ | | | |
| | £ | Other | | £ |
| | £ | | | £ |
| | £ | | | £ |
| Total Project Expenditure | £4,033 | Total Project Income | | £2,016 |
| Total project income B | | £2,016 | | |
| Total project expenditure A | | £4,033 | | |
| Project shortfall A – B | | £2,016 | | |
| Grant sought from Wiltshire Council Area Board | | £2,016 | | |
| Bank Details | | | | |
| Please give the name of the organisations' bank account e.g. Barclays | | | | |
| Please give the name of the organisations' bank account e.g. Chippenham Scouts | | | | |

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 29/06/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))



| |
|----------------|
| Reference no |
| Log no |
| For office use |

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)
Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

| | | | |
|----------------------|---|--------|--|
| Name of organisation | DOWNTON MEMORIAL HALL | | |
| Contact name | | | |
| Contact address | | | |
| Contact number | | e-mail | |
| Organisation type | Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify | | |

2. Your project

| | |
|--|--|
| Project Title/Name | HEARING LOOP SYSTEM |
| What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | THE PROJECT AIMS TO GIVE PEOPLE WITH A HEARING DISABILITY THE CHANCE TO HEAR THE COMMENTARY ON FILMS / DISCUSSIONS / MEETINGS THAT ARE HELD IN THE DOWNTON MEMORIAL HALL |

| | | | |
|--|---|-------------|--|
| In which community area does your project take place? (Please give name – see section 3) | SOUTHERN AREA BOARD | | |
| I/we have discussed our project with the town/parish council? | Yes <input checked="" type="checkbox"/> | Date 10/09. | No <input checked="" type="checkbox"/> |
| I/we have discussed our project with our Wiltshire councillor? | Yes <input checked="" type="checkbox"/> | Date | No <input checked="" type="checkbox"/> |

| | | |
|--|--|-----------------------------|
| Where will your project take place? | DOWNTON MEMORIAL HALL | |
| When will your project take place? | ASAP | |
| How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i> | <p>FROM LOCAL DEAF PEOPLE STATING THAT THEY COULD NOT ATTEND FILM SHOWS* AT THE HALL AS THEY COULD NOT HEAR PROPERLY.</p> <p>* OR MEETINGS.</p> <p>THE HEARING LOOP WILL ENSURE THAT ALL HARD OF HEARING IN OUR COMMUNITY CAN PARTICIPATE IN EVENTS IN THE HALL.</p> | |
| How many people will benefit from your project? | ALL OF THE HARD OF HEARING IN OUR COMMUNITY & VISITORS TO THE HALL | |
| How does your project demonstrate a direct link to the local community plan for your area (see www.wiltshire.gov.uk/areboards) or priorities of your area board? Please provide a reference/page no. | | |
| Any other information about your project. (Limited to a 1000 characters) | | |
| <p>THE HALL HAS RECENTLY BEEN EXTENSIVELY MODERNISED - NEW GAS HEATERS, WIRING REFURB & NEW ELECTRICAL FITTINGS, PAINTING & DECORATING INTERNALLY. THIS IS TO BRING THE MEMORIAL HALL UP TO A GOOD STANDARD SO WE CAN CONTINUE TO HIRE OUT THE HALL TO A GOOD NUMBER OF CUSTOMERS. THE ADDITION OF THE HEARING LOOP WILL ENHANCE ALL THE OTHER WORK, WHICH WILL BE COMPLETED AT THE END OF AUG. THE COMMITTEE NEED TO KEEP A HEALTHY RESERVE AFTER THE DECS AS SOME OF THE LOW GRADE ASBESTOS FLOOR TILES WILL NOW NEED TO BE REPLACED WHICH WE HAD NOT ENVISAGED!</p> | | |
| To be completed ONLY where town/parish councils are making an application | | |
| Is your project one which parish/town councils have powers to raise local taxes to fund? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Could your project be funded from your reserves? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

| | | | | |
|----------------------------------|------|--------------------------------|--------|--------------------------------|
| Over 50 years | Male | <input type="text" value="4"/> | Female | <input type="text" value="2"/> |
| 25 – 50 years | Male | <input type="text" value="4"/> | Female | <input type="text" value="2"/> |
| Under 25 years | Male | <input type="text"/> | Female | <input type="text"/> |
| Disabled People | Male | <input type="text"/> | Female | <input type="text"/> |
| Black and Minority Ethnic people | Male | <input type="text"/> | Female | <input type="text"/> |

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
FROM PROCEEDS FROM THE BOOKINGS

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

MORE ATTENDANCE AT EVENTS BY THE HARD OF HEARING & COMMENTS RECEIVED BACK TO THE DOWNTOWN MEMORIAL HALL COMMITTEE

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Name of Funder

Amount Applied For

Amount Received

N/A

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

| 4. Information relating to your last annual accounts (if applicable) | | | |
|--|----------------------------|---|----------|
| Year ending: | Month: DEC | Year: 2011 | |
| A - Total income: | £ 10,220 10167 | | |
| B - Minus total expenditure: | £ 13288 | | |
| Surplus/deficit for year: (A minus B) | £ 3121 | | |
| Free reserves currently held (i.e. money not committed to other projects/operating costs) | £ 4900 | | |
| 5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us. | | | |
| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | |
| | | P/C | |
| Loop system | £ 998.40 | | £ |
| | £ | | £ |
| | £ | Parish/town council | £ |
| | £ | | £ |
| | £ | Trusts/foundations | £ |
| | £ | | £ |
| | £ | In kind | £ |
| | £ | | £ |
| | £ | | £ |
| | £ | Other | £ |
| | £ | | £ |
| | £ | | £ |
| Total Project Expenditure | £ 998.40 | Total Project Income | £ |
| Total project income B | £ / | | |
| Total project expenditure A | £ 10,220 998.40 | | |
| Project shortfall A – B | £ | | |
| Grant sought from Wiltshire Council Area Board | £ 10,220 998.40 | | |
| Bank Details | | | |
| Please give the name of the organisations' bank account e.g. Barclays | | | |
| Please give the name of the organisations' bank account e.g. Chippenham Scouts | | | |

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

20/8/2012

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

SOUTHERN WILTSHIRE AREA BOARD - Forward Plan 2012/13

Item No. 15

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

| Date | Cabinet Member Attending | Location | Area Board Agenda Main Items and Chairman's Announcements |
|------------------|--------------------------|---------------------------|--|
| 29 November 2012 | Cllr Dick Tonge | Trafalgar School, Downton | <ul style="list-style-type: none"> • Understanding Autism • Asset Management Strategy • Victim Support • Matters Arising <p>Items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p> |
| 31 January 2013 | Cllr Keith Humphries | Winterslow Village Hall | <ul style="list-style-type: none"> • Fire Authority – Integrated Risk Management Plan • Impact of Welfare Reform • Update on the Provision of Informal Adult Education • Matters Arising <p>Items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p> |

Community area manager: Tom Bray (tom.bray@wiltshire.gov.uk)
 Democratic services officer: Lisa Moore (lisa.moore@wiltshire.gov.uk)
 Service director: Tracy Carter (tracy.carter@wiltshire.gov.uk)

